

Governance & Constitution Committee

Agenda

Date: Thursday, 27th May, 2010
Time: 2.00 pm
Venue: The Capesthorne Room - Town Hall, Macclesfield SK10 1DX

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relevant to the work of the meeting. Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide three clear working days' notice, in writing, in order for an informed answer to be given.

4. **Minutes of Previous meeting** (Pages 1 - 8)

To approve the minutes of the meeting held on 25th March 2010.

5. **Annual Audit and Inspection Fees 2010/11** (Pages 9 - 18)

To consider a report presenting the Audit Commission's Annual Audit and Inspection fees for 2010/11.

6. **Internal Audit Plan 2010/11** (Pages 19 - 26)

To receive and comment upon the Internal Audit Plan for 2010/11.

7. **Member Development: Chairman's End of Year Report** (Pages 27 - 34)

To consider a report summarising member training and development events held during 2009/2010 and outlining planned activities for 2010/2011.

8. **Statutory Scrutiny Officer** (Pages 35 - 38)

To consider the appointment of the Authority's Statutory Scrutiny Officer.

9. **Committee Procedure Rules - Recorded Votes** (Pages 39 - 42)

To consider an amendment to the Constitution to include a provision relating to recorded votes at committee and sub-committee meetings.

10. **Proposed Changes to the Council's Committee Structure** (Pages 43 - 60)

To consider proposals for the reallocation of committee responsibilities and the creation of two new committees in place of the existing Governance and Constitution Committee.

(There are no Part 2 items)